

STRENSALL with TOWTHORPE PARISH COUNCIL

Chairman: Councillor A H Fisher

The Village Hall, Northfields
Strensall, York YO32 5XW

Tel: 491569

E-mail: clerk-strensallpc@btconnect.com

MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL
Held on Tuesday 13th December 2016 at 7.15pm at the Village Hall,
Strensall

PRESENT

Cllrs Fisher (Chair) Bolton, Chambers, Maher, Hill, Mattinson, Chapman, Ogilvy, Harvey-Walker, Baxter, Jakobsen , Mrs D Hails and Mrs J Smith.
Ward Cllr Paul Doughty
5 members of the public

1. APOLOGIES

Received from Ward Cllr Helen Douglas

2. DECLARATIONS OF INTEREST

Cllrs Chambers and Smith declared a personal interest in item 5(b) and 5(h)
Cllr Jakobsen declared a personal interest in item 5(c) Mrs Hails and Cllr Baxter declared a personal interest in item 5(f) They did not take part in any discussion or decision on these items

3. MINUTES

The Minutes of the Parish Council meeting of 8th November 2016 had been circulated and were approved without amendment and the Council endorsed the approved Planning Committee minutes of the same date **Resolution 131216/01**

4. CCTV ADVICE

Mr Gordon Moore gave a short advice session on the provision of CCTV for the Village Hall Car Park and playground, on the need to identify the problems and what is hoped would be achieved. The information he gave was extremely useful and, as he had limited time, was thanked and left the meeting, It was resolved that further details and discussions were required and this item put on the agenda for January **Resolution 131216/02**

PUBLIC PARTICIPATION

None requested

5. ONGOING ISSUES

- (a) **Parish Council Vacancy** – the vacancy had received no interest as yet but would be continue to be advertised.
- (b) **Replacement fencing at Northfields** – The Village Hall Committee confirmed that they did not wish the hedge to be removed and the original quote was agreed with work to start on 15th December.
- (c) **Fencing at York Road** – The contractor was hoping to be able to do this work before Christmas and three residents had already sent their contributions
- (d) **Police Issues and Reports** - Cllr Smith and the Clerk had registered their reservations on the existing reporting provisions which were presently under review. Cllr Smith was disappointed that the meeting between PCSO Andy Smith, The Clerk and herself had been postponed until January.
- (e) **Neighbourhood Plan** The Chairman updated the Council on the progress being made and the situation on the forthcoming closure of the Barracks. It was felt that, with improvements to the junction of Towthorpe Moor Lane and A64 (Hazelbush junction) better use could be made of that road. It is not possible to discuss anything outside the designated parish boundary as defined in the NP and authorisation to extend the boundary for the NP to include this area was agreed so that the Chairman could begin dialogue with Stockton on the Forest PC. A meeting with Martin Grainger of City Council as also approved (Cllrs Fisher, Chapman, Bolton, Chambers and NP Rep K Marquis)
Resolution 131216/03
- (f) **Playgrounds**
- (i) Kirklands – the Clerk reported that the Loss Adjuster had made a report to our Insurers but not appraised her of the outcome as yet Discussions took place as to whether to progress this but councillors agreed that any action was precipitous until the Insurance Company advised of their decision. The Chairman wished to record his opposition to this decision. The Clerk had prepared various equipment specifications and costings but the Council agreed to defer the decision and the Clerk requested to obtain further designs and costings
Resolution 131216/04
- (ii) Littlethorpe Close – City Council has offered 99 year lease on this and the Clerk asked members to decide whether to take over the site and apply for a Lottery grant to provide equipment for small children within the fenced area. Following an animated discussion it was declined on a majority vote **Resolution 131216/05**
- (iii) Northfields - there were still outstanding issues with Northfields Junior but, as turf could not be laid until Spring, it could not be signed

off as dealt with. The interactive table was due to be delivered soon and the contractor would level any uneven parts at the same time as fitting that.

(g) **Inspection Report**

The monthly RPII report had listed a great many items for repair and Cllr Chapman had issues with this as some of what were listed had been done by him the previous month. Cllr Fisher and he would view the areas and the list and bring their observations to the next meeting.

(h) **Christmas Trees**– The Clerk confirmed the date for removal was 7th January – Cllrs Chambers, Chapman, Jakobsen and Fisher to do this

(i) **Replacement Trees** following the felling of three trees in the public open space to the rear of 110 Middlecroft Drive, it was agreed that a letter now be sent to the resident who agreed to purchase three replacement trees. Following discussion, the purchase of a red berried Rowan, yellow berried Rowan and Common Walnut tree be requested from Castle Howard which could then be planted elsewhere in the parish. The Clerk had prepared a draft letter and this was approved to be sent **Resolution 131216/06**

(j) **Memorial Request** – the Clerk requested approval for a memorial headstone which was outside the normal size for the site. The request was passed to each member and discussed at length. Whilst the members had enormous sympathy for the relatives, it was considered that the size of the memorial was too high for the area and felt that the design was acceptable but should be incorporated into a plaque, possibly raised at the head. A letter explaining the objections to be sent from the Chairman. It was also agreed to review the Rules, Conditions and fees in January. The Cemetery Committee to meet in early January and make recommendations for approval. **Resolution 131216/07**

Following this meeting it was brought to the attention of the Chairman that the Clerk had agreed to this headstone in July and an e-mail in confirmation was located which could be interpreted as giving permission. The Clerk apologised for exceeding her authority in this regard and the Parish Council felt that they could not then refuse and permission was granted

(k) **Tree Survey and Risk Assessment**

A quote had been received from a contractor who does a lot of work with City Council. His quote of £1950 seemed reasonable for the work listed and two further quotes were awaited. This would need to be included in the budget for 2017/18. **Resolution 131216/08**

(l) **Standards Committee**

Cllr Chambers requested the Parish Council endorse his application to become a Parish Representative on the Standards Committee. This was approved unanimously **Resolution 131216/09**

- (m) **White Rose Update** – this has been circulated to all councillors and any issues from this could be discussed in January. The Clerk requested that anything for discussion be forwarded to her before 5th January.

8. PLANNING COMMITTEE REPORT

Cllr Chapman reported on the outstanding issues, four applications discussed and two decisions notified. The recommendations of the planning committee were approved. **Resolution 131216/10**

9. FINANCE REPORT

- (a) Invoices for payment approved:- **Resolution 131216/11**

(i)	Clerk's salary	£	SO
(ii)	Browns Nurseries	325.84	
(iii)	Mrs S Nunn stationery	10.40	
(iv)	BT telephone charges	79.27	DD
(v)	Fasprint – footpath brochures	471.50	
(vi)	Creative Imaging	500.00	
(vii)	R Cartmell	558.00	
(viii)	R Cartmell (cemetery)	105.00	
(ix)	Amazon – ink	21.95	
(x)	O2 mobile fees	18.00	
(xi)	B O'Hare	60.00	
(xii)	virus protection	34.95	
(xiii)	J Chapman	6.17	

- (b) Account Balances:

Treasurers Account	£57,216.00
Cemetery Account	£ 7688.72
Contingency Account	£38970.39 + £15,000 Bond
Premium Account	£18,398.55 + £10,000 Bond

10. CORRESPONDENCE

- (a) Letter from Keith Marquis
 (b) Card from Ralph Plant
 (c) CPRE newsletter - RM

11. DATE OF NEXT MEETING

The next meeting is Tuesday 10th January 2017 at 7.15pm

Signed..... 10th January 2017

Chairman