

STRENSALL with TOWTHORPE PARISH COUNCIL

The Village Hall, Northfields
Strensall, York YO32 5XW

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MINUTES OF THE MONTHLY MEETING OF THE PARISH COUNCIL
Held on Tuesday 11th October 2016 at 7.15pm at the Village Hall, Strensall

PRESENT

Cllrs Marquis (Chair) Bolton, Fisher, Maher, Chambers, Plant, Hill, Mattinson, Ogilvy, Harvey-Walker, Baxter, Mrs J Smith and Jakobsen
1 member of the public

1. APOLOGIES

Received from Cllr Chapman and Ward Cllrs Helen Douglas and Paul Doughty

2. DECLARATIONS OF INTEREST

Cllrs Chambers and Smith declared a personal interest in item 5(d) and Cllr Jakobsen declared a personal interest in item 5(e). They did not take part in any discussion or decision on these items

3. MINUTES

The Minutes of the Parish Council meeting of 13th September 2016 had been circulated and were approved without amendment and the Council endorsed the approved Planning Committee minutes of the 13th and 27th September
Resolution 111016/01

4. PUBLIC PARTICIPATION

None requested

5. ONGOING ISSUES

- (a) **Northfields Playground** – the Clerk reported on the arson on the surface and it was agreed that it would all now be turfed to avoid any repetition. The Clerk asked for approval of an alternative table for the area and this was agreed. It was also agreed that it would not be sensible to claim on the insurance for the damage. CCTV was discussed and it had been agreed in principle for the Village Hall to share the cost to protect the car park area as well. Cllr Fisher agreed to investigate cost and specifications. A new sign had been purchased and it was

agreed that this should be attached to the entrance gate near the access from the Village hall car park. **Resolution 111016/02**

The recent RPII inspections had flagged up the need for bark top up on the senior play area and expenditure was approved for the purchase of 3-4 tons. Cllr Chapman would deal with this on his return. It was also noted that the condition of the swings was deteriorating and would need replacing within the near future **Resolution 111016/03**

- (b) **Neighbourhood Plan** – The Chairman updated the Council on the progress of this and requested approval to engage the Consultant to write the Plan now that the information has been collated. This was approved **Resolution 111016/04**

Local Plan (2016) Cllr Chambers reported that, at a recent meeting with CYC the responses to the first public consultation had been over 2500 which had to be collated and then published – it was now estimated that the final plan would be produced early 2017 and any further comments would be forwarded to the Planning Inspectorate together with the plan. Once this process has been completed it was hoped that a Local Plan would be adopted by April 2018. With regard to the Neighbourhood Plan we would appear to be about 3rd or 4th in terms of progress.

- (c) **Playground Issues** –
Kirklands – the Insurance Company has appointed a Loss Adjuster to advise on the legal issues there. The Clerk had provided him with a great deal of paperwork and he had visited the site with the Chairman and Clerk. His advice was discussed and volunteers were invited to visit the area on an evening. Whatever was seen to be passed to the Parish Clerk for an evidence record. Any information from members of the community should also be recorded.
- (d) **Replacement Fencing – Northfields** this was progressing and awaiting delivery of the fencing before the installation date can be identified. Once completed the footpath work can commence.
- (e) **Fencing at Kirklands/Knapton Close** – which separates the Open Space area from the garage block to the rear of 81-89 York Road – the Clerk reported that Stoneplan, Oakwood and Steven had quoted for this work which seemed to be around £2,000. The Clerk was instructed to write to the owners of 81-89 York road suggesting that the PC paid half and they paid equal shares of the remainder **Resolution 111016/05**
- (f) **Police Reports** – Inspector Pointon had met with members of the PC and asked for main areas of concern to be identified and reported –the clerk had listed criminal damage, arson, drug selling and taking as priorities at present but that crime as a whole in the parish was worth reporting. Cllr Smith and the Clerk would meet to discuss progressing the reporting of crime to the PC.

Mrs Smith reported on the damage caused to the telephone box housing the defibrillator by pushing in panes of glass. It would appear that its use as a urinal has ceased. Oxforde Glass had very kindly agreed to repair the damage.

- (g) At a recent meeting with City Council, Tony Clarke Head of Highways was asked if public fundraising would enable Strensall to have a pedestrian crossing sooner which was denied. He was then asked if the community paid for the survey would that free up Ward funding for the actual crossing – the response was that parish funds could not be used in this manner. No response has yet been received concerning the review of the parking restrictions in the Village where congestion is worst.
- (h) **Footpaths Booklet** – Cllr Plant is now to place an order for 250 booklets with Fastprint in Selby as all mistakes have been corrected. This should be available for purchase very soon. Cllr Plant was thanked for his considerable efforts in this matter.
- (i) **YLCA** – The Chairman reported on the recent meeting of the York Branch – with regard to Pensions legislation Cllr Bolton had written to the Clerk and her written confirmation was all that was required at present.

On planning issues, the Clerk was instructed to contact Michael Slater at City Council to request permission to project and display electronically to members of the public all planning documents downloaded from the City Council's web site. Copyright permission is applicable only to those persons who actually obtain the documents directly from the web site. **Resolution 111016/06**

- (j) **Cemetery** – Mr Thorpe had asked the Clerk to record that he had met Cllr Smith at the Cemetery and discussed the issues with his late wife's grave. He was impressed with her common sense and the clarity of the explanation she gave for which he was grateful and happy to comply.
- (k) The Chairman informed the meeting that he would report on the meeting that day with the standards committee in closed session at the end of the evening.
- (l) the order for winter pansies for the tubs and village signs were to be collected on Friday and volunteers requested for assistance with planting. Cllr Bolton agreed to do the village sign by the Golf Club and Lords Moor Lane, Cllr Hill and Cllr Chambers also offered to assist.

6. PLANNING COMMITTEE REPORT

Cllr Chambers reported on the one application received together with three decisions and the recommendations of the planning committee were approved. **Resolution 111016/07**

7. FINANCE REPORT

(a) The Clerk requested approval for her overtime payment which was agreed. She also requested approval for her to acquire a new mobile phone with a different provider. Expenditure for £10-£15 per month approved. **Resolution 111016/08**

(a) Invoices for payment approved:- **Resolution 111016/09**

(i)	Clerk's salary	£	SO
(ii)	Talktalk mobile	£7.85	DD
(iii)	R Cartmell grass cutting	£664.00	
(iv)	R Cartmell cemetery maintenance	£232.50	
(v)	Cllr Hill bulbs and equipment	£75.00	
(vi)	Oakwood tree surgery	£516.00	
(vii)	CPRE	£36.00	DD
(viii)	PKF Littlejohn	£720.00	
(ix)	Grant to St Marys and Outreach	£900.00	
(x)	Mrs R Prins - audit	£125.00	
(xi)	Village Hall Hire	£355.00	
(xii)	Mr J Chapman	£15.04	
(xiii)	Came and Company	£1,444.14	

(b) Receipts £.

Interest	£18.82
Cemetery	£1,755.00
Precept	£18,000.00

(c) Account Balances:

Treasurers Account	£38,070.16
Cemetery Account	£8,847.99
Contingency Account	£38,967.82 + £15,000 Bond
Premium Account	£18,397.44 + £10,000 bond

(d) It was agreed that the three monthly check was not necessary as the Internal Auditor had done her half yearly audit in September
Resolution 111016/10

8. CORRESPONDENCE

- (a) Letter from Northern Powergrid to upgrade supply to the Firs – no objections
- (b) Quote for fencing on York Road /Kirklands (Item 5e) - noted
- (c) E-mail from Lt Col P Reynolds – read out and noted
- (d) letter from resident on playground issues and reply – read out and noted
- (e) On the Foss newsletter - distributed

(f) Letter from Pensions Regulator -noted

9. AGENDA ITEMS FOR NOVEMBER:

Payment for wreaths

10. DATE OF NEXT MEETING

The next meeting is Tuesday 8th November 2016 at 7.15pm

Before the meeting closed Cllr Marquis gave his resignation as a Parish Councillor with immediate effect. He felt that his duties on the Parish Council were taking over his life and he needed to spend more time with his family. He received a standing ovation from councillors for his outstanding contribution to the residents of this parish. Cllr Chambers would take over temporarily until a new Chairman is elected at the next meeting

There being no other business the meeting closed at 8.55pm

Following this closure a report was given on the Standards Committee Hearing and the Clerk's representation at the end of the discussions.

Signed..... 9th November 2016

Chairman