

Minutes of a Strensall With Towthorpe Parish Council Meeting held on Tuesday 14th July, 2009 at 7.00p.m. in the Village Hall.

Agenda item 1 – Attendance – Parish Councillors P. Jesse (Chairman), K. Marquis (Vice Chairman), J. Chapman, R. Plant, A. Swales, I. Cuthbertson, A. Young, N. Smith, Miss E. Blacklee, J. Scott, D. Baxter and C. Chambers

Also in attendance were Ward Councillor Mrs. S Wiseman and 15 members of the public.

Agenda Item 2 - To receive apologies for absence – Apologies for absence were received from Parish Councillor Mrs J Smith and Ward Councillor Mrs. M. Kirk.

Agenda Item 3 - To approve and sign the minutes of the Parish Council Meeting held on 9th June 2009 – The minutes of the Parish Council Meeting held on 9th June 2009, having previously been circulated were considered. Cllr N Smith pointed out that on Page 23, 3rd paragraph from the bottom, the word ‘there’ was incorrect and should be ‘their’ and on Page 24 under Street Lights - Cllr Smith should be Cllr Mrs. J. Smith. With these two amendments and on the proposition of Cllr Marquis, seconded by Cllr Plant, it was unanimously agreed that the minutes be approved and signed by the Chairman as a true record of that meeting.

Agenda Item 4 - Matters Arising from minutes of 9th June 2009

1. Cllr Jesse went through the list of Committees and Responsibilities and this was agreed by Council.
2. Format of Meetings - Cllr Jesse referred to the format of meetings with particular regard to Planning. It was agreed that the present format should continue.
3. Parish Council Vacancies – Cllr Jesse reported that one application had been received for the remaining vacancy on Strensall With Towthorpe Parish Council. Cllr Jesse read the letter of application from Mrs Nunn to the meeting and on the proposition of Cllr Marquis, seconded by Cllr Jesse, it was unanimously agreed that this application be accepted and the applicant co-opted onto Strensall with Towthorpe Parish Council. Mrs Nunn duly signed the Acceptance of Office form and other necessary forms and then took part in the meeting.

Agenda Item 5 - Police Report / To receive Cllr J Smith’s Police Liaison Report – In the absence of Cllr Mrs. J. Smith, there was no Police Liaison Report. Cllr Jesse said there was a problem in the village at the moment with youths running over the top of cars in the early hours of the morning. However, PCSO J Hannon was in attendance and gave a brief update of the situation regarding Police matters in the Parish. He said Strensall was very quiet at the moment and the number of complaints was down on last year. There were no concerns in Strensall at the moment. He said this area was hoping for more specials to help cover the holiday period. PCSO Hannon said he would

arrange for Police information to be made available for inclusion on the Parish Council's website. With regard to speeding along York Road, particularly between the Old Vicarage and the Half Moon PCSO Hannon said speed forms would need to be completed to highlight the problem and before a speed warning light (Vehicle Activated Sign) could be installed. However Cllr Blacklee was advised to contact the Military Police who may have a speed camera available. Residents were advised to continue contacting the Police with their concerns by telephoning 0845 60 60 247 and obtaining an Incident Number so that any complaint was traceable. Urgent matters should be reported via the 999 system.

Agenda Item 6 - To receive the Report of the Planning Committee- Cllr Chapman

Notes of Planning Meeting 23rd June 2009

1. Attendance: Parish Councillors J. Chapman (Chairman) Miss E. Blacklee, A. Young, R. Plant, P. Jesse, K. Marquis, I. Cuthbertson, C. Chambers, J. Scott, and D. Baxter
2. Apologies: None
3. Declarations of Interests: None
4. Planning Applications:
 - a) 09/01037/FUL – 7 Princess Road – Single storey pitched roof side extension – no objections providing neighbours are consulted.
 - b) 09/01117/FUL – Hoxne Farm, Sheriff Hutton Road – Single storey timber dwelling- no objections but point out that work has already started and that this is the third application for this site where work has commenced before the application has been considered. However there are concerns that there appears to be no provision for the disposal of surface water.
 - c) 09/01128/FUL – the Vale of York Caravan Park – Sheriff Hutton Road – Erection of 3 no domestic garages no objections but point out that work has already started and that this is the fourth application for this site where work has commenced before the application has been considered. However there are concerns that there appears to be no provision for the disposal of surface water.
The Parish Council would also like to request that in view of this now large development on the site which is going to create more traffic and pedestrians using Sheriff Hutton

Road to access village amenities that the City of York Council now reinstate the footway along Sheriff Hutton Road forthwith, which they removed sometime ago when they widened Sheriff Hutton Road. Sheriff Hutton Road is an extremely fast and dangerous road, particularly for pedestrians.

5. Decision Notices received from City of York Council:

Ref:	Location	CYC Dec.	PC Rec:
09/00598/FUL	7 Tudor Way	Approve	N/O
09/00532/FUL	28 Southfields Road	Approve	Object
09/00545/FUL	9 Kirklands	Approve	Object
09/00469/FUL	9 Moorland Garth	Approve	N/O
09/00542/ful	York Golf Club	Approve	N/O
09/00523/FUL	Tree Tops 38 Moor Lane	Approve	N/O

6. CPRE – Consultation – City of York Local Development Plan – This was discussed and it was agreed that the Parish Council would contact CPRE with a view to being involved in safeguarding the Green Belt areas around Strensall. A copy of the Parish Council’s letter to City of York Council would be forwarded to CPRE

7. Any other business:
 Planning updates as available:
 None

Green Belt Group – Western Park Open Space areas – A letter had been received from the Green Belt Group regarding open space areas at Western Park. It appears that these were being offered to the Parish Council for the cost of the legal fees only. It was agreed that as many members of the Parish Council as possible would inspect the areas on Monday 29th June 2009.

Notes on Planning Meeting held on Tuesday 7th July 2009

1. Attendance – Parish Councillors: J. Chapman (Chairman), P. Jesse, K. Marquis, D. Baxter, Miss E Blacklee, J. Scott, C. Chambers, A. Young.

Also in attendance were Ward Cllr Mrs M Kirk and 19 members of the public.

2. Apologies: Cllr Plant

3. Declarations of Interests: Item 4b Robert Wilkinson School - Cllrs Blacklee and Baxter.

4. Planning Applications:

- a) 09/01154/FUL – 39 Park Gate –
 2 no Velux Roof Lights – no objections

- b) 09/00960/CLD – Robert Wilkinson Primary School –
Siting of portakabin to rear of main school building -
no objections
- c) 09/01247/TCA – Manor Farm 1 The Village –
Fell Horsechestnut (T1), Crown lift to 5m Horsechestnut
(T2,T4), Tidy Sycamore (T3) trees in Conservation Area -
no objections leave to TPO Officer but request replacement
tree for T1
- d) 09/00839/FUL – Seven Oaks Ox Carr Lane –
Erection of 4 no. two storey detached dwellings with rooms
in roof and associated external works after demolition of
existing bungalow.

The application is objected to for the following reasons:

1. The erection of 4 no. two storey buildings in place of a single storey property contravenes Planning Guidance Policy GP1 due to the scale mass and size of the proposed buildings being inappropriate to the area and adjacent properties.
2. The area has a well documented history of drainage problems and both Yorkshire Water and City of York Council's Drainage Department should be consulted. Despite drainage work carried out by City of York Council the drainage from the site still gives rise for concern as shown on the enclosed photograph. The amount of water going to drains will be at least four times that of the existing property and there are no measures in the application supporting documents showing any rainwater harvesting. The Drainage statement claims that surface water "appears to be piped through this property" but it is known by City of York Council's Drainage Engineer that this is not so. The constraints shown in planning Policy GP15a must be applied.
3. The proposed buildings do not blend in with the character of the surrounding area and existing houses.
4. The design of the proposed properties means that neighbouring properties will be overlooked particularly as there are planned rooms in the roof space of the proposed buildings.
5. Access to the property is over land owned by City of York Council and leased to the Parish Council (Land Registry Lease Title NYK174360). The wording of the 99 year lease prevents any changes to the existing

access arrangements. This issue was highlighted when a previous application for three properties was put forward (08/02531/FUL).

6. The layout and design of the proposed 4 properties provides some secure and open parking. However, the number of dwellings and the number of bedrooms suggests that there will be insufficient onsite parking. There is no other off road parking available and the road adjacent to the site has a 40mph speed limit.
7. It is requested that this application be dealt with by the East Planning Committee, preferably after a site visit.
 - e) 09/01176/OUT – Bonneycroft 22 Princess Road – Outline application for erection of nursing home
 - The proposed building is considered to contravene several clauses of Planning Policy GP1 due to the Scale, Mass and Design of the building. Also the proposed building contravenes Planning Policies C1 and HE2.
 - The site is adjacent to Conservation Area 23.
 - Drainage – surface water drains away naturally at present due to the site being mainly permeable but will not be able to do so after the proposed development despite the attenuation measures to restrict the flow. There is therefore a strong risk of flooding in the immediate area and photographic evidence is attached of recent surface water flooding in Princess Road and adjacent streets. Princess Road was identified as a major flooding problem area which was presented to the Pitt Enquiry in 2008. The adjacent railway line could be at risk of flooding and Network Rail should be consulted. The constraints shown in Planning Policy GP15a must be applied.
 - There is no reference in the application regarding change of use of the site from C3 to C2.
 - Planning Policy H17 is contravened due to the existing proximity of Moorlands Nursing Home.
 - A Highways assessment must be carried out due to the proximity of the site to the Moor Lane level crossing over the York to Scarborough railway. In addition the lack of a footpath on the West side of Princess Road will create difficulties for pedestrians particularly those with restricted mobility. It is

anticipated that there would be a considerable number of commercial vehicle movements to/from the site as well as staff and visitor vehicle movements. The proposed 17 car parking spaces would probably be insufficient to meet the needs of staff and visitors and could interfere with both commercial and emergency service vehicles requiring access. Again due to the

- proximity of the level crossing all vehicle movements from the site should be in forward motion.
- An environmental assessment is considered essential as the site has been derelict for many years and the proposed building will eradicate any existing flora and fauna.
- The Parish Council has suggested to City of York Council that this site be considered for affordable housing.
- A planning application (08/01112/TPO) was partly agreed and partly refused in November 2008 but as yet no work has been carried out on the site. The Parish Council is concerned of the affect on trees both those with a TPO and others due to the location of the proposed building and car parks which will affect the root systems of many of the trees on the site. An assessment by the Tree Officer is essential.
- A site visit is requested and the developer should be asked to indicate with pegs the extent of the building and associated parking areas.
- The Parish Council requests that the decision on this application is taken by the East Planning Committee.

5. Decision Notices received from City of York Council:
 Ref: Location CYC Dec. PC Rec:
 None

6. CPRE – Consultation – City of York Local Development Plan. The CPRE is seeking a champion from within the Parish Council to who would address green belt preservation matters where they are adversely affected within the City of York Council’s Local Development framework. The Parish Council is seeking a volunteer.

7. Any other business:
 Planning updates as available:

Response to Greenbelt letter offering to hand over several plots of land in the Middlecroft Drive area to the Parish Council. The Parish Council will send a holding reply indicating our interest, whilst the matter is further investigated and discussed.

Notes on Planning Meeting 14th July 2009

1. Attendance: Parish Councillors J. Chapman (Chairman), P. Jesse, K. Marquis, A. Young, J. Scott, D. Baxter, C. Chambers, R. Plant, Miss E. Blacklee.
2. Apologies: None
3. Declarations of Interests: Agenda item 4a – Cllr Jesse
4. Planning Applications:
 - a) 09/01156/FUL – 5 Northfields –
Erection of 4 no dwelling houses to rear of 5 and 6 Northfields (amended scheme) –
Whilst the Parish Council does not object to this application, they wish the following comments to be made.
 - The Parish Council applauds the application for affordable housing on brownfield sites.
 - The Parish Council is concerned regarding the surface water run off onto Netherwoods and this should be taken up with Highways.
 - The visual impact on the proposed siting of the Recycling and Refuse bins
 - The cycle sheds and recycling area should be split into two and repositioned either side of the houses.
 - In view of the long standing and ever increasing problems with drainage and sewage systems in Strensall, Yorkshire Water should be consulted with regard to the proposed systems for this development.
5. Decision Notices received from City of York Council:

Ref:	Location	CYC Dec.	PC Rec:
09/00637/FUL	43 The Village	Approve	N/o
09/00690/FUL	33 Park Gate	Approve	N/o
09/00570/FUL	11 Barley Rise	Approve	N/o
09/00725/FUL	Forest Hill Farm	Approve	OBJECT
09/00758/FUL	Hoxne Farm	Approve	N/o
6. CPRE – It was agreed that J. Chapman would act as champion for the Parish Council with regard to CPRE and the City of York Council's Local Development Framework.
7. Any other business:
Planning updates as available:
None

Agenda Item 7 -To receive a report on Long Term Planning – Cllr N Smith

Cllr N Smith reported that 5 of the working party had met on Monday 6th July to start a draft action plan. A further meeting was to be held on 20th July 2009. Cllr Marquis gave his apologies. It was felt that another member of the Parish Council could be co-opted to the working party if it was felt necessary.

Agenda Item 8 - To receive notes on discussion regarding Youth – Cllr N Smith

Cllr N Smith proposed that we move the goal on Northfields to the side. Cllrs Baxter and Scott declared an interest in this matter. The subject of the covered seating area was discussed and it was agreed to investigate this further. A further meeting with Youth was to be held in August.

Agenda Item 9 – Finance

To approve the following accounts for payment:		Ex	Inc
	Code	VAT	VAT
General Account:			
S. Walker – Salary	100	£382.68	£382.68
Keith Marquis – reimbursement	102	£35.88	£41.26
Yorkshire Internal Audit Services	105	£400.00	£400.00
Geoff Aitken	303	£250.00	£250.00
Geoff Aitken	S.A	£250.00	£250.00
Deans Landscapes	303	£528.00	£607.20
Haxby Sawmills	306	£4.80	£4.80
Darren Baxter	306	£90.00	£90.00
D. Carrington	102	£56.25	£64.69
Burn & Co	306	£248.86	£285.27
Receipts:			
NIL			
Cemetery Account:			
Payments:			
Darren Baxter		£545.00	£545.00
Receipts:			
£20.00			

Cllr Marquis said there was a correction to the RFO's report which had been issued with the Agenda. The Contingency Account balance should be increased by some £13,558.06 and the Treasurers Account balance should be increased by £948.75. These two cheques were cleared to the account after 30th June 2009 statements were issued.

Investment Bonds – Cllr Marquis gave a report on the Investment Bonds. On the proposition of Cllr Marquis seconded by Cllr Scott, it was agreed that the Bonds which were due to mature on 22nd July 2009 would be reinvested. Cllr Jesse agreed to contact the Bank accordingly.

Accounts 3 monthly check – Cllr Marquis had carried out the 3 monthly

accounts check and there were no problems.

Review of Financial Regulations – Cllr Marquis reported that Cllr Plant had done a tremendous amount of work drawing up the revised Financial Regulations. These were in the process of being prepared for printing and would be ready for a meeting of the Finance Committee to be held before the next full Council Meeting.

Cllr Jesse read out a letter from Mrs. Lynette Nelson in connection with the £2,000.00 which had been given to Hurst Hall from the Trust Fund.

10. To receive Councillor's Reports/Updates:

Highways – Cllr Young reported that the resurfacing work on Southfields Road was ongoing. The request for SLOW markings on Sheriff Hutton Road Bridge had been passed to Network Maintenance. The hedge around the 30 mph speed limit sign was now overgrown and the owner was being sought. The matter of flooding should be dealt with as a separate issue. Cllr Scott said the footpath in Southfields Road had been damaged by the workmen and Cllr Young agreed to take this up with Highways.

Street Lights – Cllr J Smith – No report

Village Traffic Study – Cllr Blacklee – Cllr Blacklee was advised to contact PC Simpson at MOD regarding the speeding on York Road.

Play Equipment – Cllr Scott – Cllr Scott reported that all was satisfactory at the moment.

Environment Committee – Cllr Scott – Cllr Scott reported that the plan was now back with him and a draft would be prepared for the next meeting. Cllr Cuthbertson asked to have sight of the plan.

Open Spaces/Conservation – Cllr Chapman – resurrection of pond at Lords Moor Lane - Cllr Chapman said this was ongoing. He had been in touch with various other bodies and was authorised to continue investigations. Contact would be made with Robert Wilkinson School when the matter had progressed. Cllr Chapman was given authority to provide another 2 benches along the nature walk in Lords Moor Lane/Flaxton Road.

Western Park Open Spaces – after some discussion it was agreed that the Parish Council would write to the Greenbelt Group, expressing interest in their proposals. Cllr Marquis suggested that a working party be set up to investigate the situation regarding what value this had for the Parish, land quality and linking up with Durlston Drive and report back to the full Council. Councillors Marquis, Chapman and Chambers volunteered to form the working party.

Cllr Jesse and Cllr Marquis thanked Cllr Chapman for his exceptionally valuable work which he does for the Parish and the Community.

Youth – Cllr Jesse – see below.

Bus Shelters/seats –Cllr Swales – Cllr Swales reported that repairs were required to the bus shelter at Newton Way and it was agreed that these repairs should be carried out. Cllr Swales to contact the contractor.

Cemetery – nothing to report. At the request of Cllr Cuthbertson a Cemetery Committee Meeting would be arranged.

York Pride/Ward Committee - Cllr Jesse reported on a recent Ward Committee Meeting. Ward Grants were available and projects were discussed.

Cllr Plant proposed that we purchased a strimmer, as detailed by Cllr Chapman at a cost of £350.00 and seconded by Cllr Marquis. It was agreed that this be purchased and stored at Cllr Chapman's home.

Sports Association/Youth – Cllr Jesse reported on a recent meeting with City of York Council. The notes of that meeting are still awaited. Richard Flanagan and Neil Davies gave a resume of the football club, Strensall Tigers' and their plans for taking this forward. Agreement had been reached with the Sports Association regarding use of the football pitches. Costs had increased for this year and the Football Club requested funding from the Parish Council for the use of Howard Road again this year. This had been renegotiated at a cost of £850.00 for the year. Fund raising was still ongoing to meet the costs to provide the people of Strensall with Towthorpe the opportunity of playing football. Advertising of the Sports Association/Football Club etc was available via the Parish Council website. Help was required for Tracey Dixon who almost runs the Sports Association on her own as there is no Committee. Cllr N. Smith said there was a request for £850.00 funding from the Parish Council plus the cost of grass cutting at Durlston Drive. The next meeting of the Sports Association was the AGM to be held on 6th August 2009.

War Memorial – Cllr Plant reported that tenders had been requested and replies were awaited.

YLCA – Cllr Jesse reported that a liaison meeting was to be held tomorrow with David Meigh regarding s106 Agreements.

11. Publicity/Website/Newsletter –Cllr Marquis said that the recent flooding photographs would be put on the website. Letters would also be sent to City of York Council, Yorkshire Water, Environment Agency and FIDB. It was also agreed that the Parish Council would request a seat on the FIDB. Cllr Chambers to take this position. With regard to the Newsletter a meeting would be required next month.

Cllr Scott said that following some resignations of Village Hall Committee

members, new members were being sought.

12. Robert Wilkinson School – Nothing to report.

13. To consider correspondence received:

Foss Society Newsletter – Cllr Chambers
York Voluntary Voice Newsletter
CPRE Magazine – Cllr Chapman

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Signed.....

Date.....

Date and time of next meeting – Tuesday 11th August – 7.00p.m. Village Hall
Strensall

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