

Minutes of a Meeting of Strensall and Towthorpe Parish Council held on Tuesday 8<sup>th</sup> September, 2009 in the Village Hall

Agenda Item 1 – Attendance: Parish Councillors P. Jesse (Chairman), K. Marquis and N. Smith (Joint Vice Chairman), R. Plant, Miss E. Blacklee, J. Chapman, A. Young, I. Cuthbertson, Mrs. J. Smith, C. Chambers and D. Baxter.

Agenda Item 2 – To Receive Apologies for Absence: Parish Councillors J. Scott, A Swales, Mrs S. Nunn and Mrs S. Walker (Minutes taken by Cllr K. Marquis).

Prior to the commencement of proceedings Councillor Jesse asked that, unless there were special circumstances prevailing, presentations by outside bodies would not be allowed to take place at the normal monthly meeting and that a special meeting would be arranged. Of the councillors present there were 7 votes for and 3 against – proposal carried.

Agenda Item 3. – To approve and sign the minutes of the Parish Council Meeting held on Tuesday 11<sup>th</sup> August 2009 – The minutes of the meeting held on 11<sup>th</sup> August 2009, having previously been circulated. On the proposition of Cllr Baxter, seconded by Cllr Plant, it was unanimously agreed that the minutes be approved and signed by the Chairman as a true record of that meeting.

Agenda Item 4. – Matters arising from the minutes of the meeting held on 11<sup>th</sup> August 2009 (for information only) - None.

Agenda Item 5. - To receive the Police Report and Councillor Judy Smith's Police Liaison Report – Both reports having previously been circulated were accepted by Councillors. PCSO Chris Turner arrived after this item had been discussed and had nothing to add to the monthly report.

Agenda Item 6 – To receive the report of the Planning Committee – Councillor Chapman reported on the Planning Meeting held on 25<sup>th</sup> August 2009 as follows:-

1. Attendance: Parish Councillors J Chapman, K. Marquis, A. Young, C Chambers and R. Plant
2. Apologies: Parish Councillor P Jesse
3. Declarations of Interests: None
4. Planning Applications:
  - a) 09/01463/FUL – 54 Middlecroft Drive –  
Two storey side extension and single storey extension to rear – no objections but neighbours must be consulted.

## 5. Decision Notices received from City of York Council:

Ref:	Location	CYC Dec.	PC Rec:
09/01037/FUL	7 Princess Road	Approve	n/objections
09/01281/FUL	4 Lakeside Gardens	Approve	n/objections
09/01257/FUL	7 Steadings Yard	Approve	n/objections

6. Any other business:  
Planning updates as available:

LDF update to be discussed by Councillors at a later date.

Councillor Chapman then reported on the planning meeting held on 8<sup>th</sup> September 2009 as follows:-

1. Attendance: Councillors J. Chapman (Chairman), R. Plant, P. Jesse, A. Young, C. Chambers, Miss E. Blacklee and K. Marquis.
2. Apologies: Councillors J. Scott, I. Cuthbertson and Mrs S. Walker (Parish Clerk).
3. Declarations of Interest: Councillor Plant declared an interest in Item (c) and took no part in the proceedings for that item.
4. Planning Applications:

- (a) 09/01550/FUL – 12 Middlecroft Grove – single storey pitched roof side and rear extension and flat roof dormers to front and rear.

Councillors did not object to the application but made the following comments:

- (i) The application, if approved, will give a loss of off street parking in an area already suffering from congestion by vehicles attending the nearby telephone exchange building.
- (ii) There is already a known problem of surface water flooding in this location.
- (iii) No Design and Access document was provided with the application to address item (ii).
- (iv) Neighbours must be consulted.

- (b) 09/01539/FUL – 21 Church Lane – Single storey rear extension.

Councillors did not object to the application but wished to make the following comments:

- (i) The Parish Council is aware that the un-adopted highway between the boundary of 15 and 23 Church Lane is to be improved by the developer and if completed to City of York Council's Highways specification could be considered for adoption.
  - (ii) Neighbours must be consulted.
- (c) 09/0588/CLU – OS Field 2000 – application for a lawful development certificate for the use of land for mobile poultry housing.

In addition to the response already supplied to City of York Council on 30<sup>th</sup> April 2009 it was agreed that the same objections should be provided with the addition of the following items:

- (i) In recent weeks there has been no agricultural activity seem to be taking place on the site since the Dexter cattle were removed.
- (ii) There has been limited attendance of the owner on the site in recent weeks compared with previous noted attendances.

5. Decision Notices

Ref.	Location	CYC Dec	PC Rec.
09/01156/FUL	5 Northfields	Refuse	no objections

6. Planning Updates: It was agreed that the LDF response to City of York Council would be discussed at the full council meeting.

In connection with Item 6 above a request to City of York Council to delay the response date had been successful with a revised date being 30<sup>th</sup> September 2009. It was agreed that a members should pool their responses to enable a reply to be compiled at the Planning Sub-Committee meeting to be held on 22<sup>nd</sup> September 2009 to which all councillors were invited. It was noted that there had been no response to date to the question posed by Councillor Plant as to what criteria constituted the classification of Strensall with Towthorpe as a "Local Service Centre" and that City of York Council should be pressed for an early reply.

Councillor Jesse reported on a communication received from the Parish Council's Solicitor in connection with the disputed access to The Firs and in which it was suggested that the services of a Barrister should be obtained at a cost of c£1500.00. 8 Councillors agreed, 1 objected and 1 abstained.

Agenda Item 7 - To receive a report on Long Term Planning by Councillor N. Smith:

It was agreed that the follow up public meeting, agreed at the Parish Annual Meeting, would be held in the Village Hall at 7.30pm on Monday 28<sup>th</sup> September 2009.

Councillor N. Smith requested that the following be requested to announce the venue :- St Mary's Church, Methodist Chapel, Robert Wilkinson School, Over Fifties Club and the Women's Institute.

Arrangements for councillors to deliver the survey response document to residents were agreed and will be co-ordinated by Councillors Marquis and N. Smith.

Councillor Marquis agreed to arrange for a suitable notice to be provided for notice boards and the web site.

The format for the meeting was discussed and agreed.

Agenda Item 8. – To receive report on discussion regarding Youth by Councillor J. Smith:

Councillor J. Smith reported on the difficulties she had encountered trying to arrange a meeting with City of York Council's Youth Worker and had appealed for assistance from her manager. Councillor J. Smith had finally received contact by email immediately prior to tonight's meeting and was advised how to respond. It was anticipated that there would be a good attendance at the meeting by young people at the meeting to be held on 28<sup>th</sup> September 2009.

Agenda Item 9. – Finance

Expenditure

The following accounts were presented for approval for payment this month from the General Account:

	Code	Inc VAT	Exc VAT
S. Walker	100	£382.68	£382.68
S. Walker	101	£100.00	£100.00
J Chapman	102	£9.78	£8.50
J. Chapman	306	£8.22	£7.15
Stoneplan	406	£166.75	£145.00
Haxby Sawmills	306	£132.25	£115.00
Campbells of Malton	306	£72.50	£70.87

Receipts

NIL

Cemetery Account

Yorkshire Water	£19.20	£19.20
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On the proposal of Councillor C. Chambers and seconded by Councillor Miss E. Blacklee it was agreed that the above accounts be paid.

Councillor Marquis referred to a letter received from HMRC regarding VAT claimed payments for the security fence at Durlston Drive and the alterations to the fence gate

near the River Foss. A revised invoice addressed to the Parish Council will be requested from York Vale Fencing to meet the regulations. Councillors who are authorised to purchase goods on behalf of the Parish Council were reminded that they should always obtain an invoice addressed to Strensall with Towthorpe Parish Council when VAT is to be reclaimed.

#### Agenda Item 10 – Councillor’s Reports/Updates

Highways – Councillor Young was requested to contact City of York Council regarding the painting of SLOW signs on the highway approaching Sheriff Hutton Road bridge to ensure the work be carried out as soon as possible. Councillor Marquis reported on the latest situation in regard to the highways adoption in The Brecks area as there had been further activity in this connection.

Street Lights – Councillor J. Smith reported that she had contacted City of York Council’s contractor regarding street lights which required attention.

Village Traffic Study – It was noted that Councillor A. Young would take on this responsibility.

Play Equipment – Councillor Baxter reported on damage to play equipment at both Northfields (Tunnel) and Kirklands (New child swings). It was agreed that he arrange to have the items repaired at an anticipated cost of £50.00 - £100.00. Councillor Baxter also reported that a sign had been forcibly removed from Kirklands and that he would contact Councillor Scott concerning a replacement sign.

Environment – No report

Open Spaces – Councillor Chapman reported on the vandalism at Wild Haven and that the cost of clearing the damage was £200.00. A resident had suggested that the area be fenced off but Councillors did not agree with this suggestion. Cllr Chapman also reported that the MoD and their landscape contractor were to provide a replacement beech tree at the appropriate planting time. A meeting had taken place with representatives from BTCV and the Forestry Commission at the site of the pond on Lords Moor Lane and further information was awaited. Cllr Chapman also commented on several items which had been reported to the Ward Committee following their request in Your Ward for suggestions to be included in the 2010/2011 budget which were actually the responsibility of the Parish Council and other bodies. Most of these items had already received attention.

In connection with the land owned by Greenbelt Group at Western Park a joint reply had been received from City of York Council and a suitable response was agreed.

Youth – No further report.

Bus Shelters – The shelter at Newton Way had been repaired and arrangements were in hand to also repair the shelter at Knapton Close. A request had been received by City of York Council to move the inbound bust shelter opposite Strensall Park within the 40 mph speed limit. A suitable response had been sent indicating that due regard

must be made to the effect of such a move to the residents of Towthorpe Hamlet before a decision is reached.

Cemetery – It had been noted that large lumps of clay had been deposited on the grass verge outside the cemetery and this was to be investigated.

York Pride/Ward Committee – Councillor Marquis reported that a letter had been received from City of York Council stating that the grant for the purchase of two beech trees had been unsuccessful. This application had previously been withdrawn and Councillor Marquis had been assured that the two remaining applications had been successful.

Sports Association – Mrs Tracey Dixon reported on a recent application for the Sports Association to be considered as a CASC organisation which had been unsuccessful but with alterations to the written constitution the requirements would be met to allow reductions to be made on the rates bills.

War Memorial – Councillor Plant reported that a planning application had been submitted for the proposed work on the war memorial to be carried out.

YLCA – Nothing to report.

Agenda Item 11 – Publicity/Website/Newsletter:

Councillor Jesse reported that at the Strensall Show on Saturday 5<sup>th</sup> September a request had been made for assistance with a web site. Councillor Marquis agreed to

contact the Show Chairman. Councillor Marquis was provided with minor alterations to the October Newsletter.

It was agreed that Councillors J. Smith and N. Smith would attend the training event at the Royal Hotel at Scarborough on 30<sup>th</sup> October 2009.

Agenda Item 12 – Robert Wilkinson School:

Nothing to report

Agenda Item 13. To consider correspondence received:

A CPRE document had been received and was given to Councillor Chapman for information.

A circular also received from York Voluntary Voice.

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Signed.....

Chairman

Dated.....