STRENSALL with TOWTHORPE PARISH COUNCIL

The Village Hall, Northfields, Strensall, York YO325XW

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Chairman : Mr A H Fisher

MINUTES OF THE MEETING OF THE PARISH COUNCIL held on Tuesday 08TH October 2019 at 7.15pm at the Village Hall, Strensall

MEMBERS PRESENT

Cllrs Baxter, Bolton, Chambers (Chair), Chapman, Fisher\*, Hill, Maher, Mattinson, Mrs Nunn, Ogilvy and Mrs Smith

IN ATTENDANCE (\*City of York Council Strensall Ward Councillors)

Fiona Hill – Parish Clerk

Paul Doughty\*

PUBLIC PRESENT

One

1. APOLOGIES – Parish Councillor Dr Cox

2. DECLARATIONS OF INTEREST - None

3. MINUTES - The minutes of the previous meeting (10Sep19) were approved and the Chairman authorised to sign them as a correct record. The Parish Council endorsed the approved minutes of the Planning Committee meetings on 10th and 24th September 2019. **Resolution 081019/01**

4. PUBLIC PARTICIPATION – None

5. CITY OF YORK WARD COUNCILLORS –

a) Speed signs on Durlston Drive – Cllr Doughty would chase these up

b) Additional litter/dog bins – It was agreed to request: - One litter bin for Northfields Senior Play Area, to be positioned on the outside of the fence, near the entrance/exit gap. - One litter/dog bin for Charldon Close, to replace the one already there, which is currently inadequate. Proposed: Cllr Chapman, Seconded: Cllr Mattinson, Unanimous

6. ORDINARY VACANCIES – No expressions of interest had been received.

7. MATTERS ARISING AND ONGOING ISSUES -

(a) **Police report –** The Parish Council noted receipt of the latest report.

(b) **Floral Arrangements – Hanging Baskets/Planters/Christmas Trees** – Hanging Baskets: Some Cllrs felt that these had not been looked after sufficiently by some recipients, so the hanging basket scheme would be reviewed at a future meeting. Cllr Maher would supervise the collection of the baskets.

 Planters/Village Signs: Cllr Mrs Nunn, with the assistance of a resident had planted these with winter flowering pansies.

 Bulb Planting: Strensall Cubs were in the process of planting crocus bulbs along York Road.

 Christmas Trees: Cllr Fisher had obtained quotes for electric supplies at three sites – Northfields/Village Hall, York Road/land adjacent barracks, York Road/land leased by Parish Council. The costings and logistics were discussed at length and the decisions were made as follows:

 Decision - A live tree to be sited on the land leased by Parish Council along York Road, so Cllr Fisher would seek confirmation of costing from City of York Council

 Proposed: Cllr Hill, Seconded: Cllr Mattinson, Unanimous

 Decision – A 12’ non-rooted tree would be purchased, to be sited outside the Ship Inn, in light of the community events held there, such at the Salvation Army Carol Service.

 Proposed: Cllr Mattinson, Seconded: Cllr Mrs Smith, Unanimous

 Decision – In the likely event that the electric supply could not be arranged for this year, the usual trees would not be purchased and only one 12’ non-rooted tree would be purchased for the Ship In.

 Proposed: Cllr Fisher, Seconded: Cllr Mrs Nunn

 Ten votes in favour, one vote against, motion carried.

(c) **Outreach** The Parish Council approved the article drafted by Cllr Nunn and approved Cllr Mattinson to draft an addition paragraph on Community Speed Watch. The 12Oct19 submission deadline was noted. Proposed: Cllr Mrs Nunn, Seconded: Cllr Fisher, Unanimous

(d) **City of York Council Speed Indicator Device Trial** – Cllr Fisher would chase this up, as it was still not fitted

(d) **Handy Man – Employment versus self-employed contractors** The Parish Council discussed this at length and due to the addition responsibilities of managing an employed person, the Parish Council would continue using self employed contractors. The Parish Clerk was asked to always obtain a copy of their insurance and to seek advise from YLCA about checking competence and safety precautions. Proposed: Cllr Fisher, Seconded: Cllr Chambers, Unanimous

(e) **Community Speed Watch** – The Parish Council agreed to proceed with the North Yorkshire Police Community Speed Watch Scheme, so the speed checks had the necessary authority. Proposed: Cllr Fisher, Seconded: Cllr Chambers, Unanimous

8. NEW MATTERS –

1. **Tescos Snicket** – City of York Council had written to advise that initial investigations were now underway and a report would be presented to the Executive Member for transport who would decide whether or not a definitive map modification order will be made.

The Parish Council would write in support of this (DMMO Ref. No. 200203 Strensall – The Village to Southfields Road.

Proposed: Cllr Bolton, Seconded: Cllr Chapman, Unanimous

1. **Northfields Senior Play Area**

The Parish Clerk had circulated a report following a meeting with the ROSPA Inspector.

The Parish Clerk had prepared specification for the option to change the surface to grass with/without grass matting. A number of companies had been sent the specification, but only Mike Duck had submitted quotes, which had been circulated.

The Parish Council discussed this, along with the option to keep the existing play bark surfacing

The Parish Council agreed to keep the existing surfacing, so would obtain quotes for replacing the wooden bordering and purchase sufficient play bark to reach required level.

Proposed: Cllr Mattinson, Seconded: Cllr Mrs Smith

Six votes in favour, three votes against, motion carried

1. Footpath 3/15/20

The landowner who land this footpath crosses had visited the Parish Council office on a number of occasions and had submitted a written report, which had been circulated around Cllrs.

A number of residents had contacted the Parish Council to report there were issues accessing this part of the right of way and the Parish Clerk had advised them to report issues to the City of York Council Rights of Way Officer.

The Parish Clerk advised this report is for information only and the Parish Council should leave this matter to be resolved by the City of York Council Rights of Way Officer.

9.  FINANCE REPORT -

(a) The invoices below were approved for payment: **Resolution 081019/02**

Cartmell’s Gardens, Ground Maintenance £771.00/£388.00

Stoneplan, Removal old shed/new base £1023.60

Hanson, New shed £1760.00

PKF Littlejohn LLP, External audit £480.00

Playsafety Ltd. ROSPA play area inspection £311.40

(b) The payments below had been made electronically

 Parish Clerk, Salary , Standing order £-

Epson, Printer, Bacs £288.98

O2, Mobile, Direct Debit £19.68

Yorkshire Water, Cemetery Water £8.03

 (c) Income:

 City of York Council, Precept £26000.00

HSBC, Interest £57.38

(d) Account Balances as at 30 September 2019:

Treasurers Account £39260.77

 Cemetery Account £8372.98

 Contingency Account + £15,000 Bond £62341.73

 Premium Account + £10,000 Bond £18586.06

 (e) Internal Control Checks – Cllrs Maher and Smith checked the bank statements against the balances reported above and checked the invoices against all the payments listed in 8a and 8b and for everything to be in order.

 (f) Neighbourhood Plan – The Parish Council approved expenditure required to update the book following the latest consultation:

 Kathryn Dukes Consultant £5000.00 Ring-fenced

 Catapult Films Printing £500.00 From o/s funds

 Proposed: Cllr Chambers, Seconded: Cllr Mrs Nunn, unanimous

 (g) Parish Council Office Report – The Parish Clerk had circulated a report for information only

10. CORRESPONDENCE – None

11. NEXT MEETING - The next meeting is scheduled for Tuesday 12th November 2019 at 7.15pm.

There being no further business, the meeting closed.