**STRENSALL WITH TOWTHORPE PARISH COUNCIL**

The Village Hall, Northfields, Strensall, York YO325XW

e-mail: [strensalltowthorpePC@outlook.com](mailto:strensalltowthorpePC@outlook.com) phone: 01904 491569

Chairman : Mr A H Fisher

**MINUTES OF A MEETING HELD REMOTELY ON TUESDAY 08th DECEMBER 2020 AT 7.15PM**

**Councillors Present:** Andrew Bolton Chris Chambers John Chapman Dr Helen Cox Tony Fisher \* Duncan Hill Lawrence Mattinson Susan Nunn Kevin Ogilvy

**In Attendance:** Fiona Hill - Parish Clerk

Paul Doughty \*

**Public Present:** 0

\* City of York Council Strensall Ward Councillor

1. **a) To receive apologies for absence given in advance of the meeting:** Tony Gavin, who is working

Catherine Donohoe, who is feeling unwell

**b) To consider the approval of reasons given for absence**

Resolved Unanimous) – Approved both Cllrs reasons

1. **To receive any declarations of interest under the Parish Council Code of Conduct or**

**Members register of interests:**

None

1. **To approve the minutes of the monthly Parish Council meeting of 10th November**

**2020 and to endorse the approved Planning Committee minutes of 10th November 2020:**

Resolved – Approved (Unanimous, proposed Cllr Nunn, seconded Cllr Cox)

Resolved – Endorsed (Unanimous, proposed Cllr Nunn, seconded Cllr Cox)

1. **Public Session** - None
2. **To discuss the ordinary vacancy following the Local Elections 2019**

No expressions of interest

1. **To receive matters raised by/with City of York Ward Councillors:**

Cllrs Doughty and Fisher, along with CYC Highways Officers had conducted a village walk to discuss schemes, which may benefit from Ward Highways Funding. Schemes submitted for costings were:

* Durlston Drive – area adjacent to SCYSA entrance
* St Marys Close – dropping kerb lowering at church
* West End/Church Lane – resurfacing snicket

1. **To discuss and, if necessary, agree action on matters arising/ongoing issues** - None
2. **To discuss and, if necessary, agree action on matters raised since last meeting:**

* Restructure of Local Government in York and North Yorkshire - The Parish Council noted the content of the statements received from Paul Doughty and Tony Fisher. Resolved – The Parish Council unanimously agreed that as there is no provision for Parish Councils within the current consultation, it would not respond until a future consultation includes them. (Cllr Chambers acted as Chairman for this item)

1. **To discuss matters raised by/with Responsible Financial Officer (RFO)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Balance at bank and in hand: | | | | | | |  | |  | | A/c No | |
| Treasurers | | | |  |  | | 53091.99 | |  | | 11104098 | |
| Contingency | | | | |  | | 62502.68 | |  | | 93981827 | |
| Premium | | | |  |  | | 18659.36 | |  | | 22422018 | |
| Cemetery | | | |  |  | | 8246.28 | |  | | 03839958 | |
| Premium Bonds | | | | |  | | 10000.00 | |  | | 30712310 | |
| Contingency Bonds | | | | |  | | 15000.00 | |  | | 90712515 | |
|  | | | |  |  | | 167500.31 | |  | |  | |
| Made Up of: | |  | | |  | |  | |  | |
|  |  |  | | |  | |  | |  | |
| Double Taxation | | Received 09Jan19 | | | | |  | | 7622 | |
|  |  |  | | |  | |  | |  | |
| Ring-fenced Funds: | | New Planters (Bought 6) | | | | | 2000 | |  | |
|  |  | Cowslip Bridge | | | | | 14000 | |  | |
|  |  | Neighbourhood Plan | | | | | 5000 | | 21000 | |
|  |  |  | | |  | |  | |  | |
| Ear-Marked Funds: | | Tree Works | | | | | 15000 | |  | |
|  |  | Grants | | |  | | 9814 | |  | |
|  |  | Play Area Maintenance | | | | | 15000 | | 39814 | |
|  |  |  | | |  | |  | |  | |
| General Reserve: | |  | | |  | |  | | 99064 | |
|  |  |  | | |  | |  | |  | |
| Good Practice = Precept x up to 2 = | | | | | 104000 | |  | |  | |

Income/Receipts (Nov20):

Cemetery £103.75

Interest £0.68

Expenditure/Payments (Nov20)

Parish Clerk Salary £

Insurance £2030.86

Grass Cutting £970.00

Tree Works £536.00

Telephone, Mobile £228.06

CCTV Maintenance, Office Expenses £198.76

Play Area Repair £39.62

Subscription £36.00

Planter Plants £27.50

Open Space Rent £10.00

|  |  |
| --- | --- |
|  | Draft |
|  | Budget |
|  | 2021-22 |
|  |  |
| Income: |  |
| Precept | 52000.00 |
| Interest | 200.00 |
| Miscellaneous |  |
|  | 52200.00 |
|  |  |
| Expenditure: |  |
| Clerks Salary | 12250 |
| Telephone/Broadband | 750 |
| Office Expenses | 1250 |
| Councillors Expenses | 50 |
| Audit | 1000 |
| Insurance | 2200 |
| Village Hall Hire | 2050 |
| Royal British Legion | 50 |
| Leases | 100 |
| YLCA | 950 |
| CPRE | 40 |
| River Foss | 30 |
| ICO | 35 |
| Defibrillator | 150 |
| Grass Cutting | 8000 |
| Floral Displays | 2000 |
| Carnival | 1200 |
| Open Spaces | 2000 |
| Play Equipment | 10000 |
| War Memorial | 500 |
| Tree Work | 5000 |
| Notice Boards | 250 |
| Seats/Benches | 100 |
| Bus Shelters | 100 |
|  | 50055 |
|  |  |
|  | 2145.00 |

Expected unspent 2020-21 budget to be ring-fenced/ear-marked:

|  |  |  |
| --- | --- | --- |
| Christmas Trees |  | 5000.00 |
| Play Equipment |  | 2500.00 |
| Carnival |  | 1200.00 |
| Grants |  | 1200.00 |
| Outreach |  | 1100.00 |
| Training Fee |  | 1000.00 |
| Open Spaces |  | 1000.00 |
| Salt Bins/Salt |  | 600.00 |
| Community Speedwatch |  | 500.00 |
| Notice Boards |  | 250.00 |
| Seats/Benches |  | 100.00 |
| Bus Shelters |  | 100.00 |

The Parish Council received the bank reconciliations and noted the income received, as shown above.

Resolved – The Parish Council approved all payments made, as shown above. (Unanimous)

The Parish Council would conduct internal control checks, periodically, using copies of bank statements circulated by email

The Parish Clerk was continuing to review policies.

Resolved – The Parish Council approved a precept of £52000.00 and an expenditure budget of £50055.00, both as shown above. (Unanimous)

The Parish Clerk had nothing further to report.

**Anti-social behavior on The Brecks** – this had been reported to North Yorkshire Police and CYC Planning Enforcement

**Dog fouling on Princess Road** – Cllr Chapman would fix some signage

1. **To confirm the date of the next meeting as Tuesday 12th January 2021 @ 7.15 p.m.**

Resolved – Agreed