**STRENSALL WITH TOWTHORPE PARISH COUNCIL**

The Village Hall, Northfields, Strensall, York YO325XW

e-mail: [strensalltowthorpePC@outlook.com](mailto:strensalltowthorpePC@outlook.com) phone: 01904 491569

Chairman : Mr A H Fisher

**MINUTES OF A MEETING HELD REMOTELY ON TUESDAY 12th JANUARY 2021 AT 7.15PM**

**Councillors Present:** Andrew Bolton Chris Chambers John Chapman Dr Helen Cox Catherine Donohoe Tony Fisher \* Duncan Hill Lawrence Mattinson Susan Nunn Kevin Ogilvy

**In Attendance:** Fiona Hill - Parish Clerk

**Public Present:** 0

\* City of York Council Strensall Ward Councillor

1. **a) To receive apologies for absence given in advance of the meeting:** Tony Gavin, who is working

Paul Doughty\*, who was attending a City of York Council meeting

**b) To consider the approval of reasons given for absence**

Resolved – Approved (Unanimous)

1. **To receive any declarations of interest under the Parish Council Code of Conduct or**

**Members register of interests:** None

1. **To approve the minutes of the monthly Parish Council meeting of 08th December**

**2020 and to endorse the approved Planning Committee minutes of 08th and 22nd December 2020:**

Resolved – Approved (Unanimous, proposed Cllr Nunn, seconded Cllr Hill)

Resolved – Endorsed (Unanimous, proposed Cllr Fisher, seconded Cllr Chapman)

1. **Public Session** - None
2. **To discuss the ordinary vacancy following the Local Elections 2019**

No expressions of interest

1. **To receive matters raised by/with City of York Ward Councillors:**

Cllrs Fisher reported –

* The Planning Inspector had advised that he would be recommending that the local plan should be withdrawn, as it was out of date, but the current mood of City of York Council is to press ahead.
* He is pushing for a Covid vaccination site nearer to Strensall

1. **To discuss and, if necessary, agree action on matters arising/ongoing issues** - None
2. **To discuss and, if necessary, agree action on matters raised since last meeting:**

a) To nominate a member to stand for election in the appointment of a replacement parish representative to the City of York Council Standards Committee Resolved: Cllr Nunn was nominated (Unanimous, proposed Cllr Fisher, seconded Cllr Chambers)

b) To report the death of Major Tony Crease and agree letter of condolence It was agreed that Cllr Fisher would draft a letter on behalf of the Parish Council

1. **To discuss matters raised by/with Responsible Financial Officer (RFO)**

a) To receive bank reconciliation as at 31 December 2020:

Treasurers 11104098 £51391.05

Contingency 93981827 £62503.56

Premium 22422018 £18659.77

Cemetery 03839958 £8237.05

Premium Bonds 30712310 £10000.00

Contingency Bonds 90712515 £15000.00

Total £171939.73

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |

b) To note income received:

Bank Interest £1.29

VAT Refund £660.82

c) To approve payments:

Parish Clerk £

Grass-Cutting (Open Spaces) £558.00

Zoom Pro Subscription £14.39

Website Hosting (NP) £150.00

Planter Plants £65.49

Wheel Barrow replacement wheels £53.84

Tie wraps £22.18

Mobile Phone £20.21

Business Stream £9.23

d) To conduct internal controls: Done by Elker Bookkeeping, both remotely and in person (observing social distancing), as they are local to the Parish Clerk. The bank balances and some purchase invoices were checked and all found to be in order.

e) To adopt/re-adopt policies as follows: - Grant Awarding Policy and Application Form - Equal Opportunities Policy - Training and Development Policy - Lone Worker Policy\*\* Resolved – All four polices re-adopted (Unanimous, proposed Cllr Fisher, seconded Cllr Chambers)

f) To report on recent issues dealt with via Parish Council office for information only Nothing to report

\*\* The Parish Council agreed that planning application site visits would no longer take place by Councillors alone. Due to Covid19, it is difficult for two or more Councillors to visit at the same time, so site visits would be suspended for the foreseeable future.

1. **To confirm the date of the next meeting as Tuesday 09th February 2021 @ 7.15 p.m.**

Resolved – Agreed