**STRENSALL WITH TOWTHORPE PARISH COUNCIL**

The Village Hall, Northfields, Strensall, York YO325XW

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Chairman : Mr A H Fisher

**MINUTES OF A MEETING HELD REMOTELY ON TUESDAY 09th FEBRUARY 2021 AT 7.00PM**

**Councillors Present:** Andrew Bolton Chris Chambers John Chapman Dr Helen Cox Catherine Donohoe Tony Fisher \* Duncan Hill Lawrence Mattinson Susan Nunn Kevin Ogilvy

**In Attendance:** Fiona Hill - Parish Clerk

**Public Present:** 0

\* City of York Council Strensall Ward Councillor

1. **a) To receive apologies for absence given in advance of the meeting:** Tony Gavin, who is working

Paul Doughty\*, who was attending a City of York Council meeting

**b) To consider the approval of reasons given for absence:**

Resolved – Approved (Unanimous)

1. **To receive any declarations of interest under the Parish Council Code of Conduct or**

**Members register of interests:**

Cllr Chamber – Village Hall Committee Member

1. **To approve the minutes of the monthly Parish Council meeting of 12th January**

**2021 and to endorse the approved Planning Committee minutes of 12th and 26th January 2021:**

Resolved – Approved (Unanimous, proposed Cllr Nunn, seconded Cllr Cox)

Resolved – Endorsed (Unanimous, proposed Cllr Fisher, seconded Cllr Chapman)

1. **Public Session** - None
2. **To discuss the ordinary vacancy following the Local Elections 2019:**

One email received seeking further information, but no expressions of interest

1. **To receive matters raised by/with City of York Ward Councillors:**

Local Plan - Cllr Fisher gave a summary of progress to date

1. **To discuss and, if necessary, agree action on matters arising/ongoing issues:** (a) Neighbourhood Plan – Cllr Fisher reported that the maps/proposals were currently been updated and submission copies would be available shortly.

(b) Village Hall – hire charges

The village hall had emailed to advise that “on the subject of whether an invoice for the lease of the parish office should be issued the opinions of members of the Village Hall management committee is that as the room has only been used for storage since restrictions were applied in 2020 that a token payment be made for this by the Parish Council instead of the normal costs of £200 per quarter”.

Resolved – The Parish Council unanimously agreed to pay £50.00 per quarter for the period when only using village hall storage, when the office is closed (commencing March 2020)

1. **To discuss and, if necessary, agree action on matters raised since last meeting:** (a) Issues with dog poo around the parish

The Parish Council discussed this at length. Cllrs would look at what other Parish Councils did about this issue and what legislation was in place. The notice boards and social media could be used to encourage responsible dog ownership and picking up of dog poo. Cllr Chambers (School Governor) and Cllr Donohoe (School Parent) would speak to the school about running a competition for designing posters and the Parish Council could give small prizes.

(b) Issues with flooding around the parish

Terrington Court had recently nearly flooded and residents were concerned about the risk to their properties. Cllr Fisher reported that the upgrading of the Foss Barrier means that much more water can be moved more quickly, however sand bags were available. Cllr Fisher would try to arrange for fifteen sand bags to be brought to the village and stored in the cemetery shed for use in the parish, if needed.

The Trees, Allotments and Open Spaces Committee reported on their recent meeting, when they discussed looking into improving the drainage on the footpath from Moor Lane to Lords Moor Lane.

Future agendas would have the items re-introduced , which were removed when the meetings weretime-limited, before the Zoom Pro subscription was set up.

1. **To discuss matters raised by/with Responsible Financial Officer (RFO)**

a) To receive bank reconciliation as at 31 January 2021:

Treasurers 11104098 £49284.97

Contingency 93981827 £62504.09

Premium 22422018 £18659.93

Cemetery 03839958 £8237.05

Premium Bonds 30712310 £10000.00

Contingency Bonds 90712515 £15000.00

 Total £171939.73

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b) To note income received:

Bank Interest £0.69

Allotment Rent £289.50

c) To approve payments:

Parish Clerk £

Grass-Cutting (Open Spaces) £558.00

Zoom Pro Subscription £14.39

Ink Cartridges £15.99

Bullguard Protection (3Years) £139.99

Postal Stamps £3.04

Mobile Phone £20.21

External Audit £360.00

d) To conduct internal controls: Conducted by Elker Bookkeeping, both remotely and in person (observing social distancing), as they are local to the Parish Clerk. The bank balances and some purchase invoices were checked and all found to be in order.

e) To adopt/re-adopt policies as follows - NTR

f) To report on recent issues dealt with via Parish Council office for information only - NTR

1. **To confirm the date of the next meeting as Tuesday 09th March 2021 @ 7.15 p.m.**

Resolved – Agreed

Cllr Fisher reported, with regret, the recent passing of Chris Fleming who was a Parish Councillor.