**STRENSALL WITH TOWTHORPE PARISH COUNCIL**

The Village Hall, Northfields, Strensall, York YO325XW

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Chairman : Mr A H Fisher

**MINUTES OF AN PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON THURSDAY 12TH OCTOBER 2021 AT 7.15PM**

**Councillors Present:** Andrew Bolton Chris Chambers John Chapman Tony Fisher\* Ray Maher Lawrence Mattinson Susan Nunn Kevin Ogilvy

**In Attendance:** Fiona Hill - Parish Clerk

Tony Fisher \*

**Public Present:** 2

\* City of York Councillors

1. **a) To receive apologies for absence given in advance of the meeting:** Cllr Paul Doughty\* and Parish Councillor Duncan Hill

**b) To consider the approval of reasons given for absence:**

Resolved – Approved (Unanimous)

Cllr Hill’s absence from meetings for three months was approved

1. **To discuss the ordinary and casual vacancies:** Currently, no expressions of interest
2. **To receive any declarations of interest under the Parish Council Code of Conduct or**

**Members register of interests:** None

1. **a) To approve the minutes of the Parish Council meetings of 14th and 28th September 2021:**

Resolved – Approved (Unanimous)

**b) To endorse the approved Planning Committee minutes of 14th and 28th September 2021:**

Resolved – Approved (Unanimous)

**c) To record loss of minutes**

The Parish Clerk reported that, thanks to Cllrs Chambers, Hill and Nunn minutes had been found back to 2012, which is slightly better, but nothing earlier had been found.

1. **Public participation on any subject relating to the agenda:** Members of the Strensall Community Committee gave two presentations – one about the new Community News and one about the expansion of the remit to organize events in addition to the Carnival. They requested the grant giving policy and application form.

**21/48 To receive matters raised by/with City of York Ward Councillors:** Cllr Fisher reported that Towthorpe Moor Lane was due to be resurfaced soon

**21/49 To discuss and, if necessary, agree action on matters arising/ongoing issues:** a)North Yorkshire Police monthly reports The September 2021 report had been circulated by email b) Noticeboards – Usage policy Resolved - The Parish Council approved the policy as shown at the end of these minutes. (Unanimous)

**21/50 To discuss and, if necessary, agree action on matters raised since last meeting:** a)Helium Balloons/Sky Lanterns – discuss a proposal to ban the use on land owned/managed by the Parish Council The Parish Clerk had informed the Parish Council as follows “In February 2021. North Yorkshire County Council resolved to ban the release of all types of sky lanterns on property and land owned by North Yorkshire County Council. In addition, the Council resolves to ask all Parish and Town Councils within North Yorkshire to pass a similar motion, to ban the release of sky lanterns on Parish or Town Council land. NYCC resolved to engage with business communities, landowners, schools, and individuals in North Yorkshire, to encourage them to sign up to this initiative. For the purposes of the Motion, a sky lantern is a small hot air balloon made of paper with an opening at the bottom, where a small fire is suspended. On Wednesday 03 July 2021, City of York Council also made a similar resolution”. The Parish Council was concerned about how this would be enforced. Resolved – The Parish Council did not support a ban, but would discourage the use of sky lanterns (Unanimous)

 b) Salt bins – to arrange review to ascertain quantity/quality of contents The Parish Clerk had circulated a list of salt bins from the asset register and was asking for volunteers to check that each contains salt and that it was in a usable condition. Resolved – Councillors would assist with this (Unanimous)

c) Purchase of Oxford Allen and Son cutter Cllr Fisher reported that the cutter has now been purchased. The total cost was £311.00 and Tony Fisher has pledged £250.00 from his Environment Fund. Resolved – The Parish Council would pay the £61.00 subject to the cutter having a dead mans handle or a similar Health & Safety system (Majority, 1 abstention)

d) War Memorial – preparations for 11th November Resolved – The Parish Council would ask Rob Cartmell to cut back the overgrown vegetation (Unanimous)

e) Footpath between Lords Moor Lane and Moor Lane – update on drainage/surfacing works Cllr Chapman reported that the works has now been completed. Photos were displayed via the projector at the meeting. Resolved – The Parish Council approved the job for payment when the invoice arrived (Unanimous)

Cllrs Doughty/Fisher had been asked to arrange for CYC to remove four tyres, which were dragged out of the ditch.

f) Properties that back onto York Road – overgrown vegetation The Parish Council felt unable to write to residents who owned these properties, as the land was owned by CYC. Resolved – The Parish Council would asked CYC for assistance with tidying this area.

**21/51 To discuss and, if necessary, agree action, on any correspondence received:** None

**21/52 To discuss matters raised by/with Responsible Financial Officer (RFO):** a)Bank reconciliation, income received, payments made to date The Parish Clerk had circulated a financial report, which is shown below b) Internal controls checks Cllr Chapman conducted these checks and everything was found to be in order. The Interim Internal Audit would be conducted by Ruth Prins on Monday 18th October 2021 c) Yorkshire Local Councils Association NTR

**21/53 To confirm the date of the next meeting as Tuesday 09th November 2021 at 7.15 p.m.:** Resolved – Approved (Unanimous)

**STRENSALL WITH TOWTHORPE PARISH COUNCIL**

**PARISH COUNCIL NOTICE BOARD POLICY**

The purpose of the policy is to provide guidelines for usage of Parish Council notice boards and the material which can be displayed.

The objective of the policy is to facilitate the provision of community information of interest to the residents and visitors of the Parish.

Parish Council notice boards are the property of Strensall with Towthorpe Parish Council.

These are currently located at Thompson Drive, The Village (Station House), Village Hall, Library, West End, Towthorpe, Barley Rise

The Parish Council takes no responsibility for the accuracy of notices placed on the notice boards.

The Parish Council has the right to deny the posting of any information that does not adhere to the following guidelines:

* Only notices publicising activities and events or statutory public documents of non-profit, non-political organisations may be posted.
* Notices must publicise activities or events that are occurring within Strensall with Towthorpe Parish and its immediate neighbours and have specific relevance to the community.
* Information to be displayed in a language other than English must be accompanied by a brief summary of the information provided in English.
* The organisation responsible for issuing the notice must be clearly visible on the notice.
* The Parish Council reserves the right to remove any notice it considers inappropriate.
* The notice must be attached by the use of drawing pins only. No staples permitted.
* The Parish Council takes no responsibility for the misuse of this service.

