**STRENSALL WITH TOWTHORPE PARISH COUNCIL**

The Village Hall, Northfields, Strensall, York YO325XW

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Chairman : Mr A H Fisher

**MINUTES OF AN PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON TUESDAY 09th APRIL 2024 AT 7.15 PM**

**Councillors Present:** Andrew Bolton Chris Chambers Tony Fisher1 Graham Green Lawrence Mattinson Susan Nunn Daniel Pillai

**In Attendance:** Fiona Hill – Parish Clerk

**Public Present:** 0

1 City of York Councillor

1. **a) To receive apologies for absence given in advance of the meeting:**  None **b) To consider the approval of reasons given for absence:** N/A
2. **To discuss the ordinary and casual vacancies:** NTR
3. **To receive any declarations of interest under the Parish Council Code of Conduct or**

**Members register of interests:**

Ditch along Lords Moor Lane – Cllr Bolton – affected property

Allotment Snicket -Cllr Chambers – along with his wife owns and are responsible for two thirds of it

North Yorkshire Police Report – Cllr Fisher – affected by an incident

1. **a) To approve the minutes of the Parish Council meeting of 12th March 2024:**

Resolved / Approved (Unanimous)

**b) To endorse the approved Planning Committee minutes of 12th and 26th March 2024:**

Resolved / Endorsed (Unanimous)

1. **Public participation on any subject relating to the agenda:** Allotment Snicket – Cllr Chambers had received an email regarding the muddy state of the allotment snicket. From the allotment, the first third of the snicket is owned by the Parish

Council and the remaining two thirded is owned by the owners of 11 Netherfields.

The Parish Council would obtain advice and quotes for solutions to deal with this and write to the resident with an update.

**24/112 To receive matters raised by/with City of York Ward Councillors:**

Cllr Fisher gave any update on recent road surface improvement works. He was speaking with CYC about faded yellow lines through the village.

**24/113 To discuss and, if necessary, agree action on matters arising/ongoing issues:**

a)North Yorkshire Police monthly reports – Received report noted and Cllrs were concerned about the increase in incidents.

b) York Road Garden - NTR

 c) Allotment Fence – Cllr Fisher had not yet spoken to the resident

d) - Network Rail - Construction of two-platform railway station including footbridge, lift towers, staircases, car park, bus turning circle, cycle parking, new foot/cycle path to west of railway and Towthorpe Road and associated works @ Land Adjacent Rail Line At Towthorpe Road (24/00325/FULM)

 Grass-Cutting – the contractor had emailed as follows “*Just to let you know we have cut the grass today. It is wet and doesn’t look great, however the cut will be beneficial and will help it dry out. If we had left it any later then it would go yellow at the root and be too long. What we have done is the lesser of two evils…I hope you understand*”.

**24/114 To discuss and, if necessary, agree action on matters arising/ongoing issues:**

1. Ditch along Lords Moor Lane:

In response to an email from the Parish Council asking if the ditch along Lords Moor Lane could be dug out and the drains cleared, Brian Hebditch had emailed as follows – *“I am not sure which length of Lords Moor Lane you refer to but I have inspected from the Railway Crossing to Golf Club together with Golf Club to CYC boundary towards Flaxton.*

*As you may be aware the land at both sides of Lords Moor Lane from Railway Crossing to Golf Club is on a 99 year lease to Strensall with Towthorpe PC and although CYC have carried out permissive work in the past maintenance of ditches is viewed as your responsibility or riparian owners where the boundary deviates. Some leaf and silt debris was present but the ditch had little standing water on 27/02/24.*

*I recall the issue of ditch responsibility from the Railway Crossing to Golf Club length has been ongoing since the CYC boundary changes in 1996 and possibly previously in RDC and FRDC times.*

*It would appear FRDC laid a parallel pipe along the Eastern ditch to carry mainly road drainage to probably overcome maintenance issues with the ditch. CYC have repaired this pipe as Highway Authority in the last 15 years.*

*The ditch length of Lords Moor Lane from Golf Club to CYC boundary is all riparian responsibly some of which include The MOD, Golf Club and Yorkshire Wildlife Trust.*

*In conclusion, although CYC could carry out some limited ditch cleaning works in Lords Moor Lane under Land Drainage Permissive Powers there is currently no funding available unless an external source is forthcoming”.*

 The Parish Council will obtain quotes for this work for discussion at the next meeting.

1. Community Notice, West End:

The Parish Council will obtain quotes for a replacement discussion at the next meeting.

**24/115 To discuss and, if necessary, agree action, on any correspondence received:** None

**24/116 To discuss matters raised by/with Parish Clerk/Responsible Financial Officer (RFO):**

1. Bank reconciliation, income received, payments made to date:



b) Internal Controls Checks: This was conducted by Cllr Fisher and everything found to be in order.

c) Yorkshire Local Councils Association: Information provided was circulated around Cllrs.

d) Payments Approval – None

e) Monthly Report from Parish Office

 GDPR Data Audit – Annual review conducted, and no amendments were necessary.

Planters – The Strensall Community Events Team have volunteered to help plant out.

Meeting Notices – Yorkshire Local Councils Association has reminded Parish Clerks that whilst the agenda must be sent to Parish Councillors to summon them to a meeting, but should not be used as a notice informing the public of a meeting. Notices must show the date, time and venue of meetings and good practice would be to include contact details where an agenda could be obtained.

Grants to churches – Below is the recent legal briefing, which covers financial assistance to the church which is no longer prohibited.

**24/117 To confirm the date of the next meeting as Tuesday 14th May 2024 at 7.15 p.m.:** Resolved / Approved (Unanimous)

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